Kings Remote Learning Days Plan Overview

• Ensure that all teachers and staff who may be involved in the provisions of Remote Learning have access to any and all hardware and software that may be required for the program.

> o All certified educators in Kings CSD#144 have Chromebooks and Laptops that are able to connect to the Internet and have all applicable software. Evidence: Teacher computers as assigned by the technology department.

• Ensure and verify at least 5 clock hours of instruction or school work, as required under Section 10-19.05, for each student participating in an eLearning day.

> o Educators will provide students with the appropriate lessons, activities, and work in advance of beginning the Remote Learning Day. Educators will be available and monitoring Google Classroom and other curricular platforms to measure logins and also be ready to communicate to parents/students as needed. All student work that is done via Google Classroom will need to be completed by the scheduled deadline as described in the Remote Learning Day communication to parents and students.
> Evidence: There will be a copy of the table of activities and Remote Learning day work schedule before it is sent out to parents and families.

• Ensure access from home or other appropriate remote facility for all students participating, including computers, the Internet, and other forms of electronic communication that must be utilized in the proposed program.

> o We Served our families by calling all families. We surveyed our entire student population while at school about their technology needs. We also utilize Google Classroom allowing access to all of our curriculum in one place. It is accessible free to anyone with a device and Internet connection, so our students will also be able to access these digital learning activities via their school google account during eLearning Days.
> Evidence: Survey results from phone calls and students' data. Chromebook was sent home with students that needed these items
> that allowed all students to pick up 1:1 Chromebooks. 100% of families reported on 3/24/2020 to have internet in the home.

• Ensure that non-electronic materials are made available for students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology.

> o We will develop procedures and processes to provide students with missed learning experiences that are similar to what we currently do on a normal school day. Evidence: School policy on make-up work and list of "back-up" educators. In addition to the digital resources that are accessible, hard copies

of alternative activities will be provided as an option for students and families if they do not participate in the digital curricular activities.
Evidence: Hard copies of work or alternative activities that do not require Internet or devices will be provided for all students/families before the eLearning Day(s) are assigned. Also contact information will be provided by educators in case there is an educator who is unable to access technology during the eLearning Day(s) available times.

• Ensure appropriate learning opportunities for students with special needs.
   o Special Education staff will provide students with modified work and adjust expectations for the work. Likewise, SpEd educators will be available and monitoring Google Classroom and other curricular platforms to measure logins and be ready to communicate to parents/students as needed to support students.

   Evidence: Table of activities and educator contact information made available to students and families. Special Education Teacher Remote Learning schedule.

• Monitor and verify each student's electronic participation.
   o Educators will be available to monitor students' progress and participation via Google Classroom, district-issued email, and other approved school or district communication tools (Office 365, PowerSchool Learning, SwiftK12, Class Dojo, Remind, etc...). Additionally, the digital time stamps in Google or other communication tools provide a way for educators to view who participated digitally and the students' hard copies of assignments and parent signatures of participation that will be submitted at the determined due date will also provide ways to track attendance.
   Evidence: Digital logs, Work submission, Remote Learning Activity Logs, parent participation
   sign-off sheets.

• Address the extent to which student participation is within the student's control as to the time, pace, and means of learning.
   o Each student can complete assignments in any order and at whatever pace is appropriate for the individual learner. While educators will be available on a set schedule, students can work on and submit lessons until the scheduled deadline as described in the eLearning day communication to parents.
   Evidence: Remote Learning Day Family FAQ

• Provide effective notice to students and their parents or guardians of the use of particular days for Remote Learning.

o Notification of the usage of Remote Learning days will be sent to parents ASAP. Parents will be provided with an FAQ that outlines the logistics of a Remote Learning Day. The district will also use social media as well as our telephone notification system to provide notice to parents.
Evidence: Remote Learning FAQ for families.

• Provide staff and students with adequate training for Remote Learning Days' participation.
o Staff will be trained during planned times prior to and during the execution of Remote Learning Days.
Following the teacher training, educators will train students.
Evidence: Remote Learning Day FAQ /or Educators

• Ensure an opportunity for any collective bargaining negotiations with representatives of the school district's employees that would be legally required, and including all classifications of school district employees who are represented by collective bargaining agreements and who would be affected in the event of a Remote Learning day.
 o The administration met with leadership to review the proposal and discussed any impacts to bargaining unit members.
 Evidence: email to staff

• Review and revise the program as implemented to address difficulties confronted
 o At the conclusion of each Remote Learning day, a quick staff check in meeting will be held to discuss and problem solve issues.

• Ensure that the protocol regarding general expectations and responsibilities of the program is communicated to educators, staff, and students prior to utilizing an Remote Learning day.
 o An FAQ will be distributed to parents, students, and staff prior to utilizing Remote Learning days.
 Evidence:Remote Learing FAQ for families and Remote Learning FAQ for educators.

Conclusion: Based on the new flexibility provided by the Illinois legislature, school districts in Illinois have the opportunity to develop Remote Learning Day plans. These plans allow for innovative new ways to ensure the continuity of learning during emergency weather days and other emergencies. It is the administration's recommendation that the Board approves our proposal and gives the district the opportunity to call an eLearning Day if warranted. The following appendices provide further information and evidence for eLearning Days for Kings CSD#144.

APPENDIX A

Parent FAQs
District 144 Remote Learning Day Frequently Asked Questions (FAQ) for Parents

A Remote Learning day may occur when school is cancelled due to inclement weather or used to make up a school closure. Instruction is provided by each student's teacher through multiple means (electronic and hard copy). District 141 mayl be engaged in eLearning days as needed when they are scheduled to make-up for cancelled school days.

How will we find out about the activities for the eLearning days?
• Prior to the Remote Learning days, students will receive activities from their teacher, you will be notified via a text, email, and/or automated call about when Remote Learing days are scheduled to take place.
• All Remote Learning information and resources will also be listed in Google Classroom and on the Kings Website.

How are the eLearning activities designed?
• Kindergarten students will be engaged in Language Arts, Math, Social Studies or Science, and one special in activities that are designed to be aligned to our curriculum and developmentally appropriate.
• Grade 1 through Grade 2 students will be engaged in Language Arts, Math, Social Studies or Science, and one special in activities that are designed to be aligned to our curriculum and developmentally appropriate.
• Grade 3 students will be engaged in Language Arts, Math, Social Studies or Science, and one special in activities that are designed to be aligned to our curriculum and developmentally appropriate.
• Grade 4 through Grade 5 students will be engaged in Language Arts, Math, Science, Social Studies and one special in activities that are designed to be aligned to our curriculum and developmentally appropriate.
• Grades 6 through Grade 8 students will be engaged in Language Arts, Math, Social Studies, Science, and PE in activities that are designed to be aligned to our curriculum and developmentally appropriate. Students will only complete activities for the classes in which they are currently enrolled.

Does my child need to complete all learning activities in one sitting?
• No, students can take as much time as they need to complete activities. The goal is about 2- 5 hours of work to be done at home, but it can be done anytime throughout the day or in stages.

Are there any learning activities that are required, or can my child complete whatever he/she would like to complete?

• There are separate activities for each day of Remote Learning that are required. Students are required to complete either the online or hardcopy learning activities to be counted towards their attendance. Additionally, student work will be used to supply grade information.

How will my child submit the Remote Learning activities?
• Students will complete a Remote Learning Activity Log to receive credit. The completed Remote Learning Activity Log should be returned to your child's teacher along with the Remote Learning Activity Log on the assigned date after Remote Learning days are scheduled.
• If your student completes hard copy activities, they should be brought back to school on the scheduled date after Remote Learning Days are scheduled. Online programs with assignments and Google Classroom automatically record student work. These all can be accessed by teachers.

How is attendance recorded?
• Educators will verify and record Remote Learning Activity Logs for attendance purposes.
• Students can receive 0, ½ or 1 day of credit depending on requirements completed for each Remote Learning Day.

What happens if my child does not have access to a device to complete assignments?
• Students can complete the hard copy activities instead of the online activities if students do not have a device or if they choose not to complete online activities.

How will the district determine if the Remote Learning days were a success?
• The district will distribute an online survey to parents, educators, and students at the completion of the Remote Learning days.

What if I have a question about learning activities or Remote Learning days?
• If there are any questions, please refer to the website or contact your teacher(s) via email. Reaching out to educators via Clever, SWIFTK12, Class Dojo, Remind, or other ways can be arranged as determined by your child's teacher(s).

APPENDIX B

Teacher FAQs
District 144 Remote Learning Day Frequently Asked Questions (FAQ) for Educators

An Remote Learning day may occur when school is cancelled due to inclement weather or used to make up a school closure. Instruction is provided by each student's teacher through multiple means (electronic and hard copy). District 144 may be engaged in eLearning days as needed when they are scheduled to make-up for cancelled school days.

When and how should we share assignments or activities with students and parents for the Remote Learning days?
• Educators should send home Remote Learning information and activities after it is scheduled to make sure that students and parents have time to receive information and reach out if they have questions. Educators should ensure all students have their log-in information for Google Suite along with student passwords if age-appropriate so all students can access the digital learning platforms our district uses.

How are the Remote Learning activities designed?
• Preschool and kindergarten students will be engaged in Language Arts, Math, Social Studies or Science, and one special in activities that are designed to be aligned to our curriculum and developmentally appropriate.
• Grade 1 through Grade 2 students will be engaged in Language Arts, Math, Social Studies or Science, and one special in activities that are designed to be aligned to our curriculum and developmentally appropriate.
• Grade 3 students will be engaged in Language Arts, Math, Social Studies or Science, and one special in activities that are designed to be aligned to our curriculum and developmentally appropriate.
• Grade 4 through Grade 5 students will be engaged in Language Arts, Math, Science, Social Studies and one special in activities that are designed to be aligned to our curriculum and developmentally appropriate.
• Grades 6 through Grade 8 students will be engaged in Language Arts, Math, Social Studies, Science, and PE in activities that are designed to be aligned to our curriculum and developmentally appropriate. Students will only complete activities for the classes in which they are currently enrolled.

How do students get attendance credit for an eLearning day?
• Students will return a signed Remote Learning Activity Log. The homeroom teacher will record activities using the provided Attendance Verification sheet.
• Educators will submit the final Attendance Verification sheet to the School Students will receive attendance credit once educators verify the completion of learning activities.

• Educators are responsible for checking and logging these activities in the attendance verification log or other dashboards to view student activity usage for district curricular platforms.

• Educators verify student activity logs and determine if the students met the attendance requirement for those days.

• Educators submit attendance for the Remote Learning Days to the school secretary by the scheduled attendance date. The secretaries or clerks will record it in Teacherease.

• Students can make up the assignments just as they would if a student missed a regular day of school. Students must complete learning activities by the scheduled eLearning Day(s) deadline in order to be considered present for the eLearning days. Reminder: these are counted attendance days and impact our yearly attendance average for ESSA.

Who will contact parents of students who do not submit an Remote Learning Activity log?

• Homeroom educators should notify students and parents who have not submitted their completed activity log that students will be counted absent unless students submit completed activity log. If necessary, administration may also contact families.

What if parents and students have questions about Remote Learning activities?

• Parents and students will communicate all questions through the website or contact you as the teacher via Teacherease or email. Reaching out to educators via Clever, SWIFTK12, Class Dojo, Remind, or other ways can be arranged as determined by the classroom/homeroom educator.

How will the district determine if the Remote Learning day was a success?

• The district will distribute an online survey to parents, educators, and students at the completion of the Remote Learning days.

Remote Learning Day Staff Work Hours

8:00 AM – 9:00 AM: Staff Plan Time

9:00 AM – 12:00 PM: Student Support

12:00 PM – 1:00 PM: Lunch

1:00 PM – 3:00 PM Student Support